

**GUJARAT MEDICAL EDUCATION AND RESEARCH SOCIETY**  
**Medical College Sola-Ahmedabad**

Date: May 13, 2016

**Pharmacovigilance Committee**

Members	Dean, GMERS	Chairman & Convener	Dr. Nitin S Vora
	Med. Superintendent	Co- Chairman	Dr. H K Bhavsar
	HOD Pharmacology	Member Secretary	Dr. Mukeshkumar Vora
	HOD OBGY	Member	Dr. A N Desai
	HOD Medicine	Member	Dr. Parul Bhatt
	HOD Surgery	Member	Dr. Nehal Naik
	HOD Pediatrics	Member	Dr. Nehal Patel
	HOD Orthopedics	Member	Dr. Hari Menon
	HOD Anesthesia	Member	Dr. V A Chaaya
	HOD Psychiatry	Member	Dr. Prakash Mehta
	HOD Ophthalmology	Member	Dr. Dipika Shingal
	HOD Skin	Member	Dr. Krina B Patel
	Assistant Nursing Superintendent	Member	Mrs. Vishakhaben D Joshi
	Chief Pharmacist	Member	Mr. Amratbhai Rabari
	SCOPE OF WORK	Monitor and analyze sentinel events, accidents, and formulate a adverse drugs policy to prevent, report, and analyze the adverse events within the hospital through a robust ADR reporting system. Deal with external bodies and individuals for complaints on patient management and risk management policies to reduce actual/potential patient risk. Identify trends amongst incidents and initiate action for <input type="checkbox"/> Prolonged Stays <input type="checkbox"/> DAMA <input type="checkbox"/> Transfers <input type="checkbox"/> Adverse Drug Reactions <input type="checkbox"/> Sentinel Events	



  
Dean

GMERS Medical College Sola,  
Ahmedabad, Gujarat

## **Pharmacovigilance Committee**

Committees have been formed to carry out their functioning as required by various policies of the Institute. The committees shall work towards addressing their purposes and shall adhere to various policies of the Institute.

General guidelines for committee functioning:

- Committees shall meet regularly and shall determine the next date of meeting at every meeting.
- Agenda of the meeting (as per their scope) shall be determined beforehand and shall be communicated to all members of the committee.
- Committees shall discuss, analyze, take a unanimous decision and communicate the decision for implementation to appropriate department /personnel.
- Chairperson and convener of the committee shall bear the responsibility of committee functioning.
- Each committee shall determine the protocols of committee functioning and all committee members shall abide by it. A copy of committee protocols shall be kept in committee file.
- If a detailed analysis of specific agenda under consideration is carried out a record of same shall be maintained separately and filed in committee file.
- It is advisable that a specific member of the committee shall be given the responsibility of maintaining all the records of committee functioning and communicates it to concerned personnel in the organization.
- Committees shall monitor the implementation of decision taken through physical monitoring/ assessments/ review etc.
- Hospital and staff are obliged to follow the instructions.
- Committee shall review their functioning at appropriate intervals, as decided by chairman, to assess their functioning.